



**Dear Homeowner,**

We would like you to know that the team at Marley Park values every resident living within our community. Whether you are a property owner or tenant, we are committed to serving all the residents of our community. The amenities and activities that the Association extends to homeowners are extended to tenants as well. We want every resident living Marley Park to experience community living at its best!

While all residents are treated with equal respect, the property owners are ultimately responsible for the actions or inactions of the tenant(s) residing in the home. Please take the necessary steps to ensure that your tenants are aware of the community's governing documents.

Following is a tenant registration form. It is necessary that the form be filled out by you and your tenant(s). It is our goal, as a Management Team, to ensure that important Association communications such as newsletters, e-mail announcements, and invitations are sent to your tenants as well as you, the property owner.

I understand that a \$25 tenant registration fee will be assessed to the homeowner's account for this property.

Upon completion of the form, you may return it to management in one of the following ways:

**Drop Off/ Mail to:**

Marley Park Community Association  
15210 West Sweetwater Avenue, Surprise, AZ 85379

**Email:** [mpca.az@fsresidential.com](mailto:mpca.az@fsresidential.com)

If you or your tenant(s) have any questions regarding the Marley Park Community Association, please feel free to contact us at 623-466-8820.

Sincerely,

**Your Marley Park Management Team**



**MARLEY PARK COMMUNITY ASSOCIATION  
TENANT REGISTRATION**

NAME OF TENANT(S): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

EMERGENCY CONTACT AND PHONE #: \_\_\_\_\_

LEASE BEGIN DATE: \_\_\_\_\_ LEASE END DATE: \_\_\_\_\_

I have received the rules and regulations along with CC&R's for the Marley Park Community Association and do hereby agree to abide by the stipulations set forth in the documents.

\_\_\_\_\_  
Tenant's signature Date

**MANAGEMENT COMPANY/AGENT INFORMATION**

COMPANY NAME: \_\_\_\_\_

AGENT'S NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_



## PROPERTY OWNER INFORMATION

NAME: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

I, \_\_\_\_\_ as the owner of \_\_\_\_\_,  
Owners name Property Address  
do hereby appoint, \_\_\_\_\_, as the managing agent for  
Agent Name  
my rental property. The agent has agreed to inform the tenants of all rules and regulations governing the Marley Park Community Association.

\_\_\_\_\_  
Owner's signature Date

\_\_\_\_\_  
Agent's signature Date

Both pages must be completed and returned.  
All Association information will be sent to the billing address listed above.

Upon completion of the form, you may return it to the Heritage Clubhouse in one of the following ways:

**Drop Off/ Mail to:**  
Marley Park Community Association  
15210 West Sweetwater Avenue, Surprise, AZ 85379

**Email:** [mpca.az@fsresidential.com](mailto:mpca.az@fsresidential.com)