



**MARLEY PARK COMMUNITY ASSOCIATION INC.
MINUTES OF BUDGET AND FINANCE ADVISORY COMMITTEE MEETING
September 11, 2019**

Following are the Minutes of the meeting of the Budget and Finance Advisory Committee, a Committee of the Marley Park Community Association Inc., an Arizona non-profit corporation (the "Association"), held on September 11, 2019. The meeting was held at the Heritage Club located at 15210 W. Sweetwater Avenue, Surprise, Arizona 85379.

Committee Members Present: Lance Miyatovich - Chair
Nathan Rufty
Martin Walsh
Gary Schaffer
Scott Heistand

Committee Members Absent:

Staff Present: Rebecca Zieber, Assistant Manager, Community Operations

Others in Attendance: Nineteen (19) guests were in attendance

I. Call to Order

Chairman Miyatovich called the meeting of the Budget and Finance Advisory Committee (BFAC) to order at 6:00 p.m.

II. Minutes

The Committee reviewed the Minutes from the BFAC meetings held on July 29, 2019 and August 26, 2019. There were no questions or concerns, and the Minutes were accepted as submitted.

III. Review and action regarding Management Services Contract bids ranking.

Chairman Miyatovich discussed the process the BFAC had followed in reviewing the bids received from prospective management companies. At the request of the MPCA Board of Directors, the BFAC will provide a ranking of all four (4) prospective companies. Chairman Miyatovich stated that the BFAC would not take comments or questions from attendees at this meeting. The MPCA Board of Directors will be considering the BFAC's recommendations at their upcoming meeting on September 16, 2019 and residents would have an opportunity to address the Board and the BFAC then. BFAC members would provide their ranking and individual reports and those rankings would be tallied to provide a final ranking.



The BFAC members ranked the companies on the following criteria: staffing levels and staff experience and qualifications, cost, size of the company and available resources, training availability for staff and the board, IT security and web based resources, company awards, engagement opportunities, company ratings and responses to the reference requests.

The overall rankings of the BFAC are as follows:

1. AAM;
2. First Service Residential;
3. Brown Community Management; and
4. DMB Community Life.

IV. Adjournment

Chairman Miyatovich adjourned the meeting at 6:23 p.m..