



**Marley Park Community Association Inc.
Special Service Area Committee (“SSAC”) Meeting**

Wednesday, October 17, 2018

6:00pm

Heritage Club

Committee Members Present: Karen Smith, Chairperson
Jerry Mullen

Committee Members Absent: Kathy Mullen

Staff Present: Rebecca Zieber, Community Operations Coordinator

Others in Attendance: Two (2) guests were in attendance

The Marley Park Special Service Area (SSA) Committee members met pursuant to call on Wednesday, October 17, 2018. The meeting was called to order at 6:01pm. The following items were discussed and reported:

Minutes – The Committee reviewed the minutes from the July 27, 2018 Committee Meeting. The minutes were accepted as submitted.

Welcome and Introductions – All attendees introduced themselves and their respective roles.

Next SSA meeting – Next meeting date to be determined.

SERVICE REQUESTS

Roof Repairs – The Committee reviewed the reports from Lyons Roofing. The MPCA has received 4 reports of damaged roofs on SSA homes.

CAPITAL PROJECTS

Decomposed Granite – Decomposed granite replenishment for SSA homes has been delayed due to extra costs incurred for exterior painting.

2018 Exterior Painting – Exterior painting of all units expected to be complete by December 1, 2018.

GUIDELINES AND CHARTER UPDATES

Draft guidelines for maintenance in the Special Service Area are on hold until the Committee receives direction from the Board regarding the maintenance of the roofs in the Special Service Area.

The Committee’s Charter is ready and will be submitted to the Board for approval as soon as possible.

UPCOMING

November 5, 2018 – MPCA Board of Directors meeting

Adjournment – The meeting adjourned at 6:45pm

Respectfully submitted,

Rebecca Zieber

Assistant Manager, Community Operations

Marley Park Community Association Inc.