



Agenda

- I. Call to Order - _____ pm
- II. Welcome and introductions
- III. Approve Minutes from February 19, 2019, meeting
 - A. Motion: _____ Second: _____ Vote: _____
- IV. Lighting options for Sweetwater and Old Oak – Jesse St. Clair
- V. VCP Landscape modifications as approved by Design Review Committee – Bill Adams
- VI. Landscape Services Contract Timeline and opportunity for LAC input (red) – Rebecca Zieber
 - A. April 9 – Pre-bid meeting notice sent to all prospective landscape companies
 - B. April 23 – Pre-bid meeting
 1. LAC to provide material for presentation (to include community expectations, reporting expectations, opportunities for improvement to current landscape standards, etc.)
 2. LAC invited to attend community landscape tour with prospective landscape companies
 3. LAC to provide feedback on questions received from prospective landscape companies (such as: best way to facilitate, email with 24-hour deadline for responses, etc.)
 - C. May 24 – Bid deadline
 1. LAC to review bids
 2. LAC to draft score sheet for bid responses
 3. LAC to meet with Budget & Finance Committee to present recommendations and work collaboratively to come to final data to submit to the MPCA Board.
 - D. June 28 – Deadline for LAC recommendation to MPCA Board
 - E. TBD – MPCA Board meeting date for review of LAC recommendations and vendor selection
 - F. June 28 – August 15 – Drafting of Landscape Services Contract
 - G. September 1 – Contract start date
- VII. Future Projects/Discussion items:
 - A. Define back-of-curb maintenance
 - B. Recommendations to revise Approved Plant List
 - C. Recommendations for new Community Garden location and Community Garden Policy
 - D. Determine landscape-related items/projects for possible submission to the MPCA Board for consideration in the 2020 MPCA Budget.
 - E. Additions:

VIII. Adjourn - _____ pm

Next Meeting: April 16

Future Meetings:

February 19	June 18	October 22
March 26	July – No meeting	November 26 (if needed)
April 16	August 20	December – No meeting
May 21	September 17	