

**Marley Park  
Landscape Advisory Committee  
July 10, 2018**

**Meeting Minutes**

Committee Members in attendance: Kathy Back, Scott Clark, Valerie Jackson, Estevan Sandoval, Joe Sipe, Rosalyn Soto-Clark, Ryan Petersen, Karen Smith

Members absent: Barbara Gingenbach, Anna Frias-Bernardo, Melissa Twitchell

MPCA Staff in attendance: Scott Rowan

Meeting called to order at 6:02 pm

- I. Subcommittee presentations
  - A. Capital Item Sub-committees
    1. Main Entrances
      - a. See attachment
    2. Aloe
      - a. See attachment
    3. Gravel
      - a. No attachment
      - b. After discussion, the Committee agreed that the exterior portions of the neighborhood (Reems, Cactus, Bullard & Waddell) are a high priority for DG and this may mean that the work (including removal of aloe, irrigation work and replanting) will need to be done in phases and should be considered as a high priority for 2019 capital projects.
  - B. Operating Item Sub-committee
    1. Scope of DLC contract
      - a. No attachment
      - b. It is the opinion of the DLC Contract Sub-committee that the scope of work in the current contract may not be adequate to ensure that appropriate work is being completed per the contract. Further there may be opportunities for improved performance and efficiencies under the current scope. The Sub-committee is meeting to discuss strategies to communicate MPCA expectations more clearly, to provide more oversight for the work being completed and to reprioritize work currently being undertaken which may include, but is not limited to, requesting an accounting of hours and/or laying out the hours associated with specific tasks
      - c. The Sub-committee also recommended the option of splitting the SSA off into a separate contract and recommending the possibility of obtaining separate bids.
  - C. Questions from Committee members were fielded by Scott Rowan who serves as a staff resource to the Committee.
  - D. Additional items for discussion
    1. It was suggested that Capital projects to be investigated as part of future work regarding erosion issues on perimeter and lighting in specific areas.

Motion to adjourn by Kathy Back, seconded by Karen Smith  
Meeting adjourned at 7:35 pm