

**Marley Park  
Landscape Advisory Committee  
June 26, 2018**

**Meeting Minutes**

Committee Members in attendance: Kathy Back, Scott Clark, Ana Frias-Bernardo, Valerie Jackson, Estevan Sandoval, Joe Sipe, Barbara Gingenbach, Rosalyn Soto-Clark, Melissa Twitchell, Ryan Petersen

Committee Alternates in attendance: Karen Smith

Removed: Cris Carrillo due to unavailability to participate

MPCA Staff in attendance: None

Meeting called to order at 6:03 pm

1. Subcommittee Progress Reports

- Capital Item Sub-Committees
  - Main Entrances
    - Kathy Back
    - Scott Clark
    - Ana Frias-Bernardo
    - Estevan Sandoval
    - Rosalyn Soto-Clark
      - Main entrances were viewed and evaluated
      - Preliminary findings indicate the need for landscape cleanup/re-planting, repair of broken water lines and lighting.
  - Aloe
    - Joe Sipe
    - Barbara Gingenbach
      - Aloe along Reems, Waddell, Bullard and Cactus was viewed and evaluated.
      - Specific area measurements were obtained and removal, disposal and replacement costs are being obtained and evaluated.
  - Gravel
    - Rosalyn Soto-Clark
    - Melissa Twitchell (added at this meeting)
    - (Karen Smith has withdrawn from this sub-committee)
      - Gravel in shared landscape areas throughout the community is being viewed and evaluated. Areas of most need will be determined.
- Operating Item Sub-Committee
  - Scope of DLC contract
    - Scott Clark
    - Estevan Sandoval
    - Rebecca Zieber (staff)
      - This sub-committee had not met, but will meet to review the DLC contract and prepare recommendations to submit to the entire LAC

2. Sub-Committees will continue to communicate and schedule meeting times independently between LAC meetings. All sub-committees will present their findings to the Landscape Advisory Committee at the July 10<sup>th</sup> meeting.
3. Representatives from DLC will be scheduled for the July 24<sup>th</sup> meeting if available.
  - A representative from DLC will be invited to present information regarding sustainable landscape maintenance and respond to questions from the Committee regarding the current scope of contract.
4. As requested, Valerie will resend a copy of the DLC contract and DRG replacement map to all committee members.
5. REMINDER: Rebecca will serve as the staff contact for any questions between meetings. She will share your questions with appropriate staff for feedback as needed. Rebecca's email is [rzeiber@dmbcommunitylife.com](mailto:rzeiber@dmbcommunitylife.com).

Meeting adjourned at 7:10 pm