



**Marley Park Community Association Inc.  
Special Service Area Committee ("SSAC") Meeting**  
Tuesday, May 15, 2018  
11:00am  
Heritage Club

- Committee Members Present:** Karen Smith, Chairperson  
Jerry Mullen
- Committee Members Absent:** Kathy Mullen
- Staff Present:** Rebecca Zieber, Community Operations Coordinator  
Jesse St. Clair
- Others in Attendance:** Two (2) guests were in attendance

The Marley Park Special Service Area (SSA) Committee members met pursuant to call on Tuesday, May 15, 2018 as indicated above. The meeting was called to order at 11:03am. The following items were discussed and reported:

**Minutes** – The Committee reviewed the minutes from the March 22, 2018 Committee Meeting. The minutes were accepted as submitted.

**Welcome and Introductions** – All attendees introduced themselves and their respective roles.

**Next SSA meeting** – Next meeting date to be determined.

#### **SERVICE REQUESTS**

**Roofs** – The MPCA has received 4 reports of damaged roofs on SSA homes. Damage was discovered on 3 homes during resale inspections. On one unit, the owner noticed cracked roof tiles after a wind storm.

MPCA staff has identified Lyons Roofing as the recommended company to provide maintenance and repairs for SSA roofs. Staff recommends using Lyons Roofing to assess all roofs in the SSA in 2019 which would provide the Committee with an updated status of all roofs. After which the Committee may choose to start fixing roofs as the budget allows.

Staff will report back to the SSA on the assessment of the 4 roofs that have been reported as damaged, as noted above. At that time the SSA Committee can determine if they would like to engage Lyons roofing to perform the recommended repairs.

**Spring Planting** – Spring planting is complete. SSA residents are encouraged to report any missing plants via the Community Concern Form on [marleypark.com](http://marleypark.com).