



**Marley Park Community Association Inc.
Special Service Area Committee (“SSAC”) Meeting**

Thursday, March 22, 2018

11:00am

Heritage Club

Committee Members Present: Karen Smith, Chairperson
Kathy Mullen
Jerry Mullen

Staff Present: Rebecca Zieber, Community Operations Coordinator
Scott Rowan, Director, Community Asset Management
Darrell Mead, Director, Finance & Accounting
Tabatha Long, Director Community Operations

Others in Attendance: Three (3) guests were in attendance

The Marley Park Special Service Area (SSA) Committee members met pursuant to call on Thursday, March 22, 2018 as indicated above. The meeting was called to order at 11:00am. The following items were discussed and reported:

Minutes – The Committee reviewed the minutes from the November 1st, 2017 Committee Meeting.

Welcome and Introductions – All attendees introduced themselves and their respective roles.

Next SSA meeting – Next meeting date to be determined.

Service Requests Update

To date in 2018 the MPCA has received 3 requests for roof repairs, identified during resale home inspections. The MPCA is still looking for a roofing company to assess these roof issues and address any issues that fall within the responsibility of the MPCA and SSA Committee.

2018 Budget Update

SSA budget was unavailable at the time of the meeting. Rebecca provided an update on the additional funds that were put into the SSA reserve account based on a review of the historical revenue and expenses.

Staff’s recommendation is that the additional funds be used in 2018 to fund the painting of 3 additional units in addition to the 8 units that were scheduled to be painted in 2018 with the reserve funds. The Committee agreed with this recommendation.

Marley Park Special Service Area Capital Projects Update

2018 exterior painting estimates will be presented at the next SSA Committee meeting.



2018 decomposed granite replenishment proposal will be presented to the Committee at the next meeting. 2017 decomposed granite replenishment followed previous years' work however with limited funds it may be necessary to identify areas most in need of decomposed granite and address those areas first.

2018 Spring planting is scheduled to start in April. SSA residents are encouraged to report any missing plants via the Community Concern Form on marleypark.com.

Committee Feedback

The Committee discussed landscaping maintenance schedules and the deficiencies with the landscaping in the SSA, including issues with mowing – large mowers leaving ruts and bare patches on lawns and the schedule not meeting the needs of residents especially as it concerns the clean up of debris.

Adjournment

The meeting adjourned at 11:52am.

Respectfully submitted,

DocuSigned by:

Rebecca Zieber

A14C00E70720476...

Rebecca Zieber

Community Operations Coordinator

Marley Park Community Association Inc.